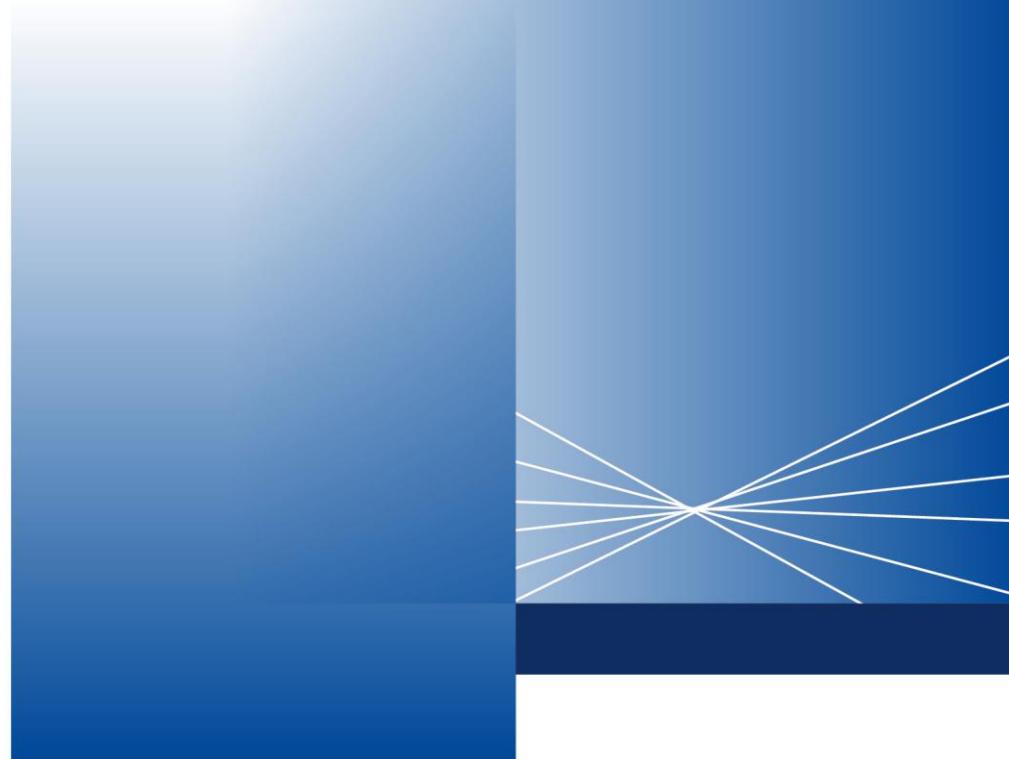




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ΥΠΗΡΕΤΟΥΜΕ ΠΙΣΤΑ
ΔΗΜΟΣΙΟ ΣΥΜΦΕΡΟΝ
ΚΟΙΝΩΝΙΚΟ ΣΥΝΟΛΟ



Instructions for the use of the Liquid assets Available app by external users

ATHENS, 19 DECEMBER 2025

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1 Institutional Framework

Regulation 2018/1672 of the European Parliament and of the Council of 23 October 2018, which applies from 3/6/2021, defines the obligation of the Customs Service to control liquid assets being imported to/exported from the European Union.

Pursuant to the above Regulation, carriers transporting liquid assets with a value equal to or greater than EUR 10,000, declare said liquid assets to the competent authorities of the member state through which they are imported to or exported from the Union and make them available for inspection.

In the context of facilitating the process of declaration and control of cash, the electronic system for registering the cash available declarations was created. The application consists of:

- the External User Environment
- the Internal User Environment (Customs)

The declaration concerns two separate forms with mandatory fields which are described in the above Regulation and are included in the Commission's standard forms. It foresees: • The use of a form for the Accompanied Liquid assets Available. • The use of an additional form for the Notification of Unaccompanied Liquid assets Available.

2 Application features and requirements

The purpose of this guide is the detailed presentation of the Liquid assets Available app and the provision of detailed instructions regarding the filling out of the electronic declaration of liquid assets available by external users.

2.1 Access to the application

Users enter the app through the link <https://www1.aade.gr/aadeapps3/cashdeclaration/>. The home screen has the following options:

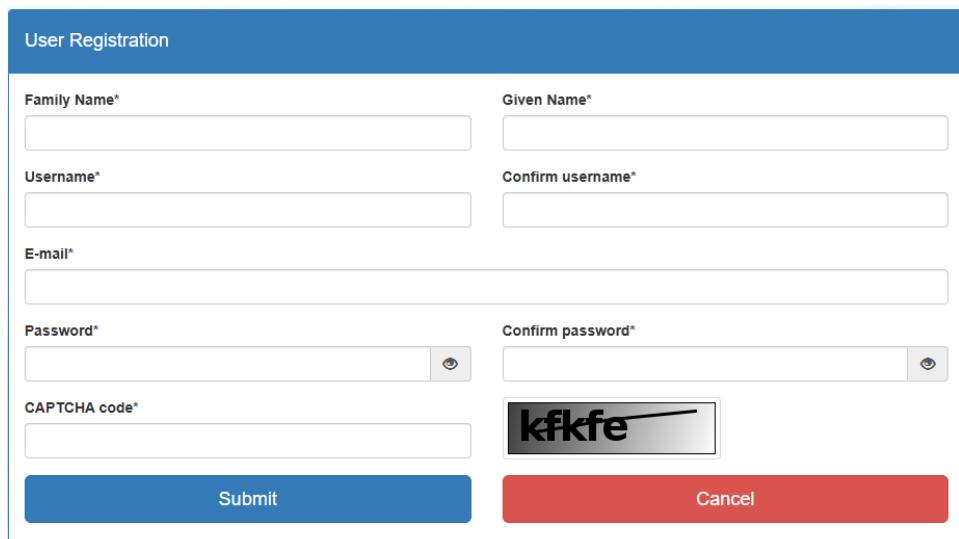
- User registration
- User login
- Retrieve username
- Retrieve User Password



Figure 1. Home Screen.

2.1.1 User Registration

In the New User Registration Form, the user fills in the fields Surname, Name, Username, Username Confirmation, User Password and User Password Confirmation, e-mail and Captcha code.



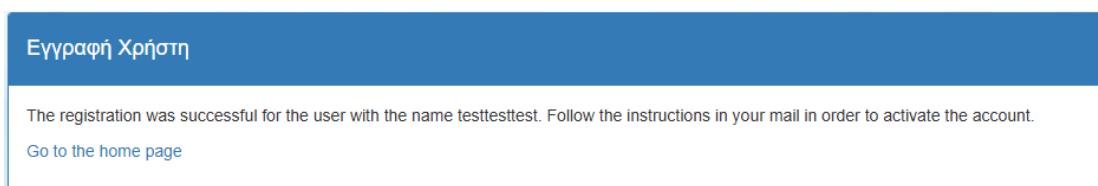
The form is titled 'User Registration'. It contains the following fields:

- Family Name* (text input field)
- Given Name* (text input field)
- Username* (text input field)
- Confirm username* (text input field)
- E-mail* (text input field)
- Password* (text input field with eye icon)
- Confirm password* (text input field with eye icon)
- CAPTCHA code* (text input field showing 'kfkfe' with a diagonal line)

At the bottom are two buttons: 'Submit' (blue) and 'Cancel' (red).

Figure 2. New user registration form.

Pressing Submit completes the registration. Then by clicking on the link sent to the user's e-mail, his account is activated.

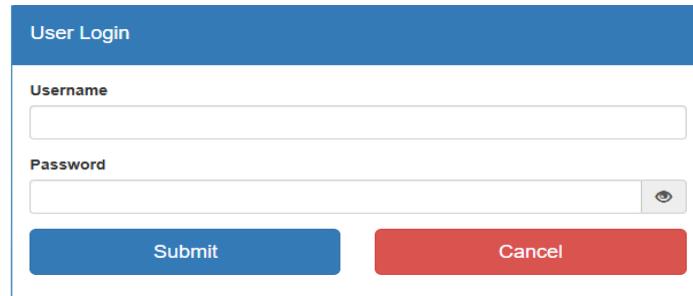


The message is titled 'Εγγραφή Χρήστη' (User Registration). It states: 'The registration was successful for the user with the name testtesttest. Follow the instructions in your mail in order to activate the account.' Below this is a link 'Go to the home page'.

Figure 3. Informational registration message

2.1.2 User Login

To log in to the app, the user enters the Username and Password.

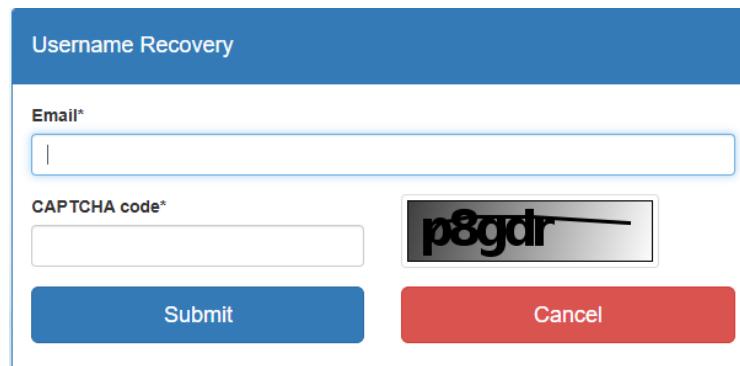


The image shows a 'User Login' page with a blue header bar. Below it, there are two input fields: 'Username' and 'Password'. The 'Password' field includes an 'eye' icon for password visibility. At the bottom are two buttons: 'Submit' (blue) and 'Cancel' (red).

Figure 4. User entrance page.

2.1.3 Retrieve Username

The user fills in his e-mail and retrieves his Username with the link sent to him.

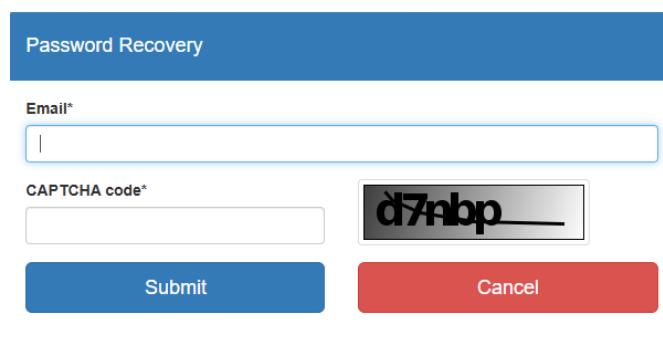


The image shows a 'Username Recovery' page with a blue header bar. It has two input fields: 'Email*' and 'CAPTCHA code*'. The CAPTCHA image shows the text 'p8gdr'. At the bottom are two buttons: 'Submit' (blue) and 'Cancel' (red).

Figure 5. Retrieve Username.

2.1.4 Retrieve User Password

The user fills in his e-mail and retrieves his User Password with the link sent to him.



The image shows a 'Password Recovery' page with a blue header bar. It has two input fields: 'Email*' and 'CAPTCHA code*'. The CAPTCHA image shows the text 'd7nbp'. At the bottom are two buttons: 'Submit' (blue) and 'Cancel' (red).

Figure 6. Retrieve Password.

2.2 Application Structure

Once the username and password are successfully verified, the user is logged into the application and taken to the home screen.

On the home screen, the functions that have been implemented appear enabled, and the functions that have not been implemented appear disabled. In case the user selects a disabled action, the appropriate message is displayed. The main sections are detailed below.

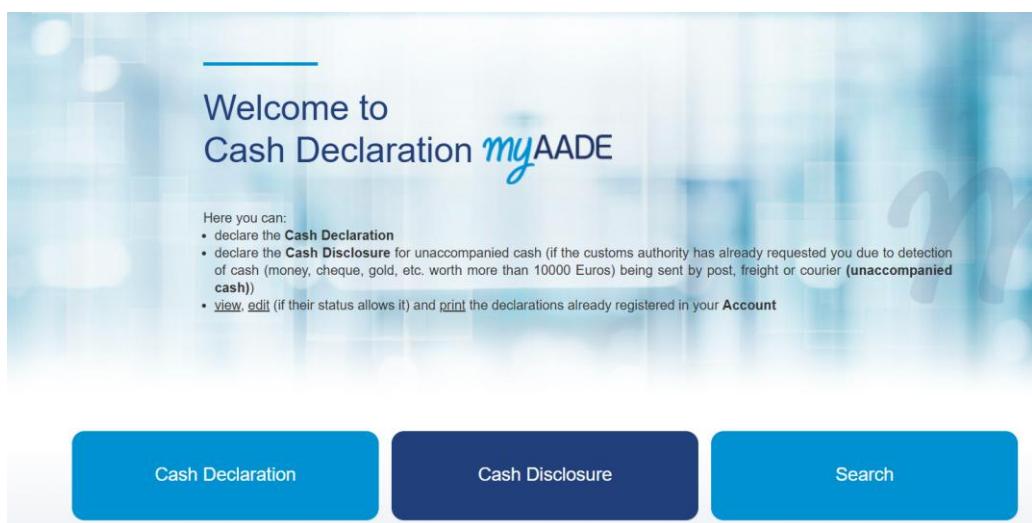


Figure 7. Initial image of successful connection to the application.

- User ID: It is the user's full name. By clicking on the user's name, his details are displayed. In addition, he can proceed to Log out of the app.

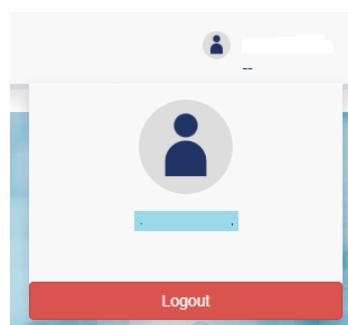


Figure 8. User ID.

- Main menu of options: The app's main menu contains navigation options to the app's various functions and screens.

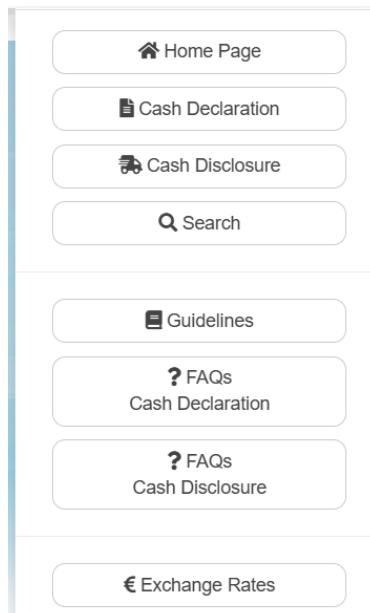


Figure 9. Main Menu.

- Language Selection Menu

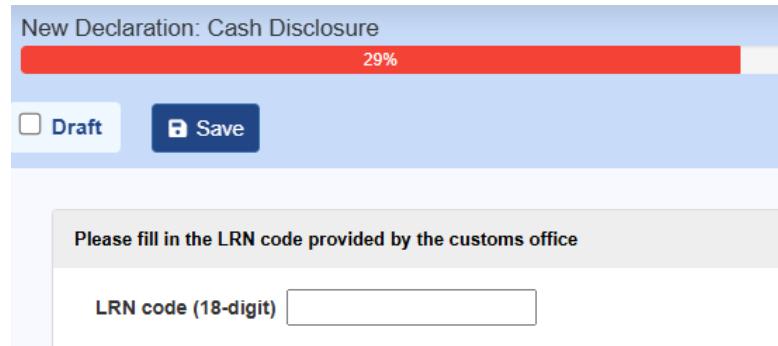


Figure 10. Language Selection.

- Accompanied Liquid assets: By choosing Accompanied Liquid assets, the user starts the process of submitting a new declaration.

Figure 11. Submit a New Declaration for Accompanied Cash.

- **Unaccompanied Cash:** By selecting Unaccompanied Cash, the user begins the declaration submission process by linking the LRN that has been notified to him in the e-mail.



New Declaration: Cash Disclosure

29%

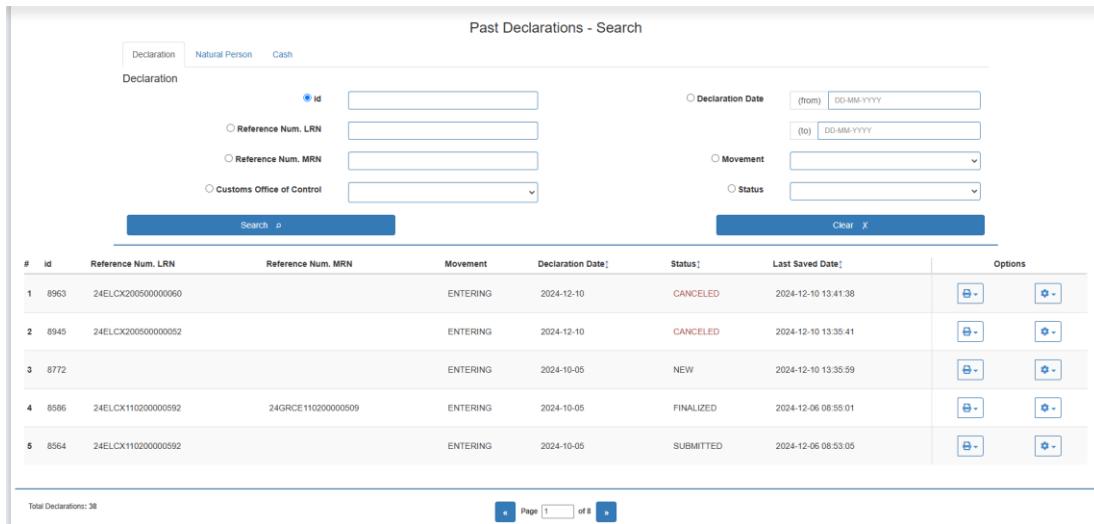
Draft

Please fill in the LRN code provided by the customs office

LRN code (18-digit)

Figure 12. Submitting a declaration for Unaccompanied Cash

- **Search:** In this section, the user can enter values and search for past declarations based on specific criteria. By pressing the search button, the results are displayed on the bottom screen. You can sort the results in ascending or descending order.



Past Declarations - Search

#	id	Reference Num. LRN	Reference Num. MRN	Movement	Declaration Date	Status	Last Saved Date	Options
1	8963	24ELCX100500000050		ENTERING	2024-12-10	CANCELED	2024-12-10 13:41:38	<input type="button"/> <input type="button"/>
2	8945	24ELCX100500000052		ENTERING	2024-12-10	CANCELED	2024-12-10 13:35:41	<input type="button"/> <input type="button"/>
3	8772			ENTERING	2024-10-05	NEW	2024-12-10 13:35:59	<input type="button"/> <input type="button"/>
4	8586	24ELCX110200000592	24GRCE110200000509	ENTERING	2024-10-05	FINALIZED	2024-12-06 08:55:01	<input type="button"/> <input type="button"/>
5	8564	24ELCX110200000592		ENTERING	2024-10-05	SUBMITTED	2024-12-06 08:53:05	<input type="button"/> <input type="button"/>

Total Declarations: 38

Page of 8

Figure 13. Search section.

2.2.1 Application Navigation GUI Tools

This section presents the most basic tools which the user can use in the various functions of the application.

- Date entry: The date can be entered either manually, by entering the desired date in the corresponding field, or automatically, by selecting the calendar icon on the right side of the field, as shown in the screen below.

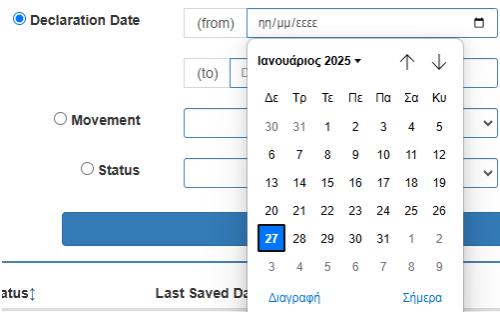


Figure 14. Automatic Date Entry.

- Search: The user can search for declarations by entering specific criteria which are divided into the following categories: Declaration, Natural Person and Liquid assets.

Figure 15. Search.

In case the user wishes to search with different criteria, they should select Clear to clear the default values and then select new criteria.



Figure 16. Clearing Criteria.

- Sorting: The user can sort the declarations by selecting the double arrow icon in the corresponding desired column. Sorting can be done on the following values: Type of Transfer, Declaration Date, Status and Last Storage Date. Sorting can be done in descending or ascending order.

#	Id	Reference Num. LRN	Reference Num. MRN	Movement	Declaration Date	Status	Last Saved Date	Options
---	----	--------------------	--------------------	----------	------------------	--------	-----------------	---------

Figure 177. Sorting.

- Navigation: The user can navigate between the previous and the next page where the declarations are displayed, with the help of the following icons (<< and >> keys).



Figure 18. Navigation.

- Printing: The user can print or display a declaration either in AFIS style or in annex style by selecting the corresponding icon.

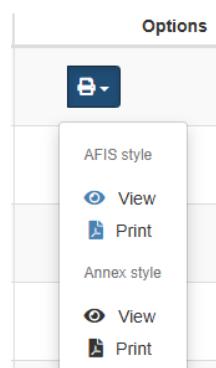


Figure 19. Print declaration.

- Functions: The user can Edit a declaration (the declaration will open in a new window where he can edit the declaration fields), Save as New and Cancel

only in cases where the application status is Submitted (Note: the citizen cannot cancel the declaration once it has been finalized by customs).

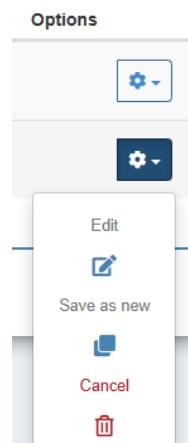


Figure 20. Edit declaration.

- List of options: In the fields where the following symbol appears, the user does not need to enter a value, but a list of default values is displayed and he selects one of them.

Figure 21. List of selected values.

- Delete completed fields: In the declaration form, the user can delete the content of the fields of each section by selecting the icon below.



Figure 22. Delete content.

- Modification: The user can modify some of the fields of the declaration. These fields usually open a new window containing a form with additional fields. To edit these fields and enter new values, the user should click on the icon below.



Figure 233. Modify fields.

- Delete entry: To delete all the fields and values that he has entered in an entry, the user should select the icon below.



Figure 244. Delete entry.

- Error warning: When the user has entered a wrong value or omitted a field, the application displays the following icon to warn him and fill in the fields by giving the appropriate values.

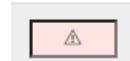


Figure 255. Error warning.

- Application Lock: The application cannot be processed whether in Submitted or Finalized status.



Figure 266. Application lock.

- Copy of a record: The user can create a copy of a record in the Persons involved section for a Natural/Legal person.



Figure 27. Copy 27a record

2.3 Functionality of the application

The following section describes the app's basic functionality, specifically the entry of a request for Accompanied and Unaccompanied Liquid Assets Available.

2.3.1 Selection of declaration type and transfer type

To create a new declaration, the user goes to the app's home page and selects the type of declaration Accompanied.

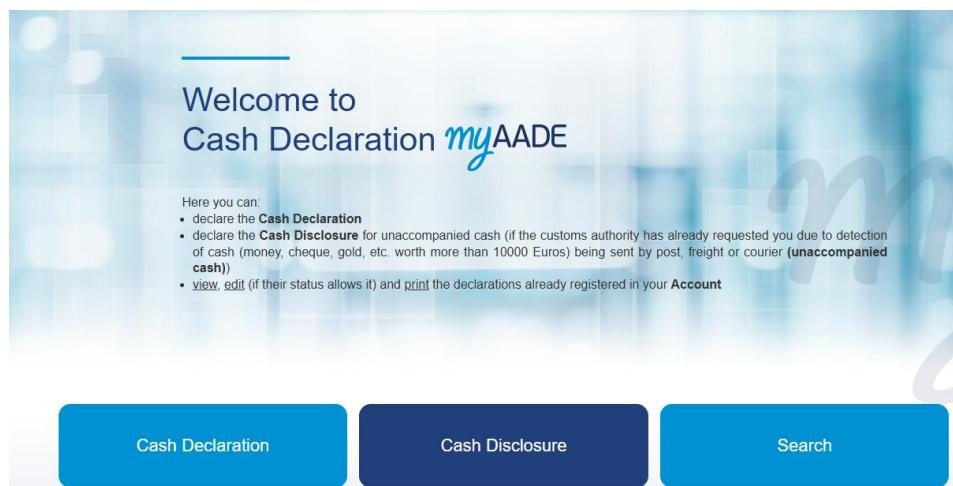


Figure 288. Type of declaration Accompanying Cash.

On the screen that opens, the user must select the type of transfer (entering the EU or exiting the EU), and the declaration date is also displayed.

Figure 29. EU entry/exit.

2.3.2 Personal information of the declarant

By selecting the type of transfer, the next section "Personal information of the declarant" opens, where the user can enter his personal information.

Figure 30. Personal information section.

In addition, the user can add a second identification document by selecting "Add Second Identification".



Figure 31. Adding a second identification document.

All fields with an asterisk are mandatory. If the user enters an incorrect value in a field, an error message is displayed. After all required fields have been filled out, selecting Add will take you to the next section. If the user has left a mandatory field blank, then the application does not allow him to proceed to the next section.

In addition, the user can return to the initial section "Personal information of the declarant", in order to modify some of the information he has entered and to save the changes by pressing the Update button.

Figure 32. Update details.

2.3.3 "Transfer Details" section

In the next section 'Transfer Details', the user has the option to fill in the travel details with all the mandatory fields.

The fields to fill in are the following:

- Means of Transport (Popup window with specific values)
- Details

- Add Departure
- Add Destination

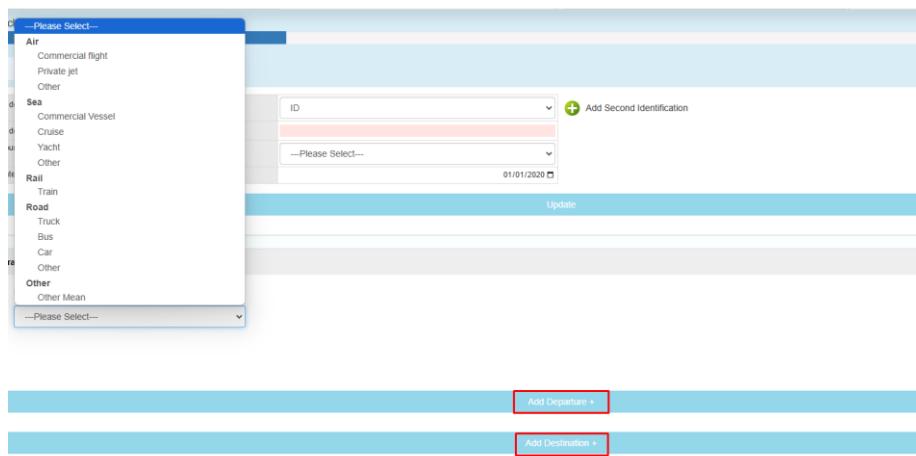


Figure 33. Choice of means of transport.

Depending on the departure and destination countries declared, the user may need to declare a transit country by selecting the Add Transit icon.

Add Transit / Land border crossing +

Figure 344. Add transit.

In addition, the application requires the introduction of at least one country belonging to the European Union.

Note that the application guides the user for the countries that must be declared with the corresponding warning messages shown below.

At least one country should be E.U. member

At least one country should be Greece [GR]

Figure 35. Warning messages.

2.3.4 “Liquid asset Details” Section

In this section the user can enter the details of the liquid assets he intends to transfer, i.e. cash and/or negotiable bearer securities and/or goods used as highly liquifiable means of store of value.

Figure 366. Liquid asset details section.

First the user should select the liquid asset type, which is a pop-up list field with specific values. Depending on the type of liquid asset selected, the corresponding fields to fill in will appear.

Figure 37. Types of liquid assets.

2.3.4.1 Cash and Negotiable Securities

For the first two categories of liquid assets, Cash and Negotiable Securities on the Carrier, the fields displayed are the following:

- Value (numeric field)
- Currency (dropdown list field)
- Value in Euros (numeric field or autofill field)

TYPE OF CASH AS MENTIONED IN REGULATION EU 2018/1672:						
<input checked="" type="checkbox"/> Bank Notes						
DETAILS						
Value *	00.00	Currency *	EUR - EURO	Exchange rate vis-à-vis the euro	Value in Euro *	

Figure 38. Cash and Negotiable Securities.

In the "Value" field, the user enters a numerical value and then in the "Currency" field selects from the pop-up list the type of currency held by the carrier. In case the value of the liquid assets is in Euro, then the third field, "Value in Euro", is automatically filled with the value of the "Value" field. In the event that the user selects a currency other than Euro, one of the following cases will follow:

1. If the currency belongs to the list of currencies included in the application and automatically converted to euros, then the corresponding value in euros will automatically appear in the third field.
2. If the currency does not belong to the list of currencies included in the application and automatically converted to Euros, then the user will need to enter the value, having previously converted the value to Euros. Note: From the Main Menu, you can go to the corresponding currency rates page.

2.3.4.2 Goods used as highly liquifiable assets of store of value

If the user selects Goods used as highly liquifiable assets or store of value as the liquid asset available category, then the following fields appear:

- Value (numeric field)
- Currency (dropdown list field with specific values)
- Value in Euros (numeric field or autofocus field)
- Total weight in grams (numeric field)
- Quantity (numeric field)

Cash 1	
TYPE OF CASH AS MENTIONED IN REGULATION EU 2018/1672:	

Figure 39. Goods used as highly liquifiable assets of store of value.

In the first three fields, Value, Currency and Value in Euro, the user enters the values described above ([Section 2.3.4.1](#)). In the "Total Weight (in grams)" field, the user enters the weight in grams of the liquid assets (gold coins, gold bars, gold nuggets, gold clusters). In the "Quantity" field, the user enters the quantity in units of the liquid assets (gold coins, gold bars, gold nuggets, gold clusters).

2.3.4.3 Adding a new type of cash available

The user can add other liquid asset entries by selecting the icon.

Add Cash +

Figure 40. Adding liquid assets.

If the total amount of liquid assets declared by the user is less than €10,000, then the application displays a warning message.

Total Cash: 8.000,00 €

Figure 41. Warning message.

2.3.5 Liquid assets owner declaration section

In this section the user can declare the owner of the liquid assets. There are two options, either that there is only one owner of the liquid assets, or that there are multiple. One option excludes the other.

5. Is carrier the ONLY owner of the cash?

---Please Select---

---Please Select---

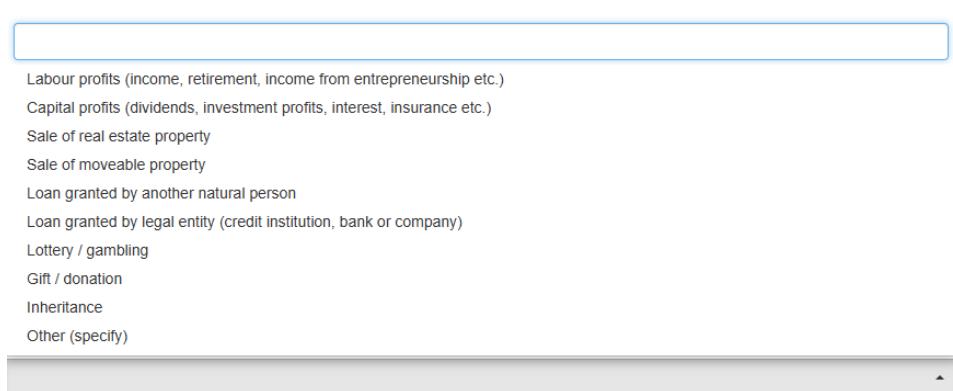
Yes, carrier is the only owner
No, carrier is not the only owner

Figure 42. Declaration of owner of liquid assets.

Depending on the selection, different fields will open and a different flow of filling them will follow.

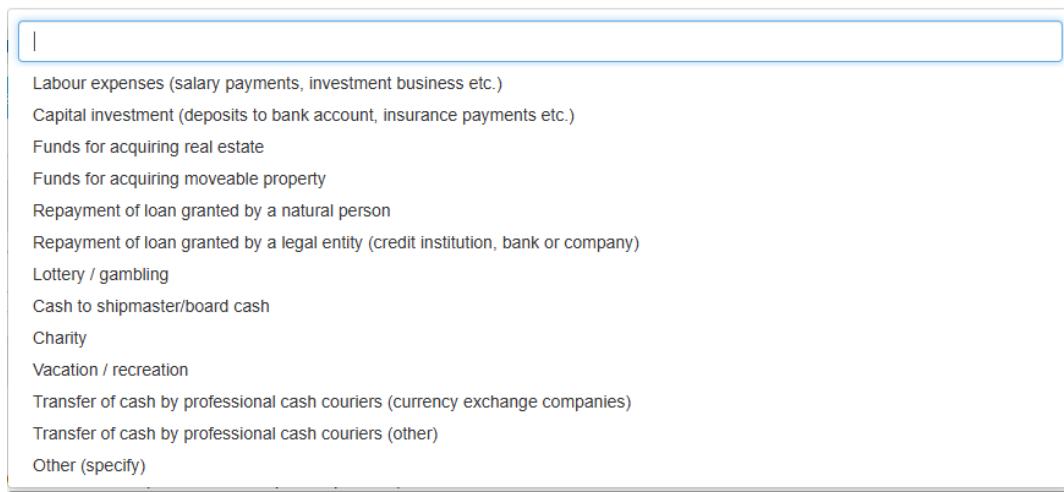
2.3.5.1 Option Yes - Financial origin and intended use of liquid assets

If "Yes" is selected that the carrier is the sole owner, he must fill in the fields of the next section "Financial origin and intended use of cash available". In this section, there are two dropdown list fields with specific values. More than one item can be selected.



Labour profits (income, retirement, income from entrepreneurship etc.)
 Capital profits (dividends, investment profits, interest, insurance etc.)
 Sale of real estate property
 Sale of moveable property
 Loan granted by another natural person
 Loan granted by legal entity (credit institution, bank or company)
 Lottery / gambling
 Gift / donation
 Inheritance
 Other (specify)

Figure 43. Financial origin.



Labour expenses (salary payments, investment business etc.)
 Capital investment (deposits to bank account, insurance payments etc.)
 Funds for acquiring real estate
 Funds for acquiring moveable property
 Repayment of loan granted by a natural person
 Repayment of loan granted by a legal entity (credit institution, bank or company)
 Lottery / gambling
 Cash to shipmaster/board cash
 Charity
 Vacation / recreation
 Transfer of cash by professional cash couriers (currency exchange companies)
 Transfer of cash by professional cash couriers (other)
 Other (specify)

Figure 44. Intended use.

2.3.5.2 Option No - Registration Natural person / Legal Entity

If "No" is selected that the carrier is not the sole owner, then the application directs the user to fill in the following fields of the section related to the owners of the liquid assets.

5. Is carrier the ONLY owner of the cash?

No, carrier is not the only owner

OWNER'S DETAILS

A NATURAL person is an Owner + A LEGAL entity is an Owner +

Figure 45. Declaration of liquid asset owners.

- Natural person as owner of liquid assets

If the owner is a natural person, he will select the corresponding "Natural person as owner" icon. Then he should enter the values in the corresponding fields in the window that will open. Fields marked with an asterisk are mandatory.

The owner is a NATURAL person *[i]*

Carrier is an Owner

First name(s) *	Address (street and number)	
Last name(s) *	Town *	
Gender *	Post/ZIP code	
Date of birth	Country *	
Place of birth *	Telephone number	
Nationality *	Email address	
ID document *	Part of Cash <i>[i]</i>	
ID document number *	<i>[i]</i> Economic provenance and intended use of the cash	
Country of issue	a. Economic provenance (more than one option is possible)	
Date of issue	b. Intended use (more than one option is possible)	

[i] Please Select...

Figure 46. Declaration form of natural person as owner.

In the Liquid asset part field, a list of liquid asset records entered by the citizen is displayed, and he selects those in which the carrier is the owner.

Part of Cash *[i]*

[i] Please Select...

[i] Please Select...

EUR - Bank Notes
EUR - Coins

Figure 47. Liquid asset available list.

Once you have selected the entry of the liquid assets in which the carrier is the owner, the details are displayed on the screen. You can modify the Value field or delete it by selecting the icon .

Part of Cash 

---Please Select---

1. BANK NOTES	Value *	8000	Currency *	EUR	Exchange rate vis-à-vis the euro	Value in Euro *	8.000,00	
---------------	---------	------	------------	-----	----------------------------------	-----------------	----------	---

Figure 48. Declaration of liquid assets of a natural person.

In the event that the same natural person is the owner of another type of available liquid assets, then the user will select the other types of liquid asset from the liquid asset part field and make the corresponding modifications in the "Value" field, where necessary.

Part of Cash 

---Please Select---

---Please Select---

EUR - Bank Notes

EUR - Coins

Figure 49. Declaration of second type of liquid assets.

The user then selects the financial origin of the cash available by clicking on the corresponding option. You can select more than one field, without one excluding the other. To deselect a financial source option, the user clicks on it.

Labour profits (income, retirement, income from entrepreneurship etc.)

Capital profits (dividends, investment profits, interest, insurance etc.)

Sale of real estate property

Sale of moveable property

Loan granted by another natural person

Loan granted by legal entity (credit institution, bank or company)

Lottery / gambling

Gift / donation

Inheritance

Other (specify)

Figure 50. Declaration of financial origin by a natural person.

Then the citizen can select the intended use of the cash available by clicking on the corresponding option (completion is not mandatory). You can select more than one field, without one excluding the other. To deselect an intended use option, the user clicks on it.

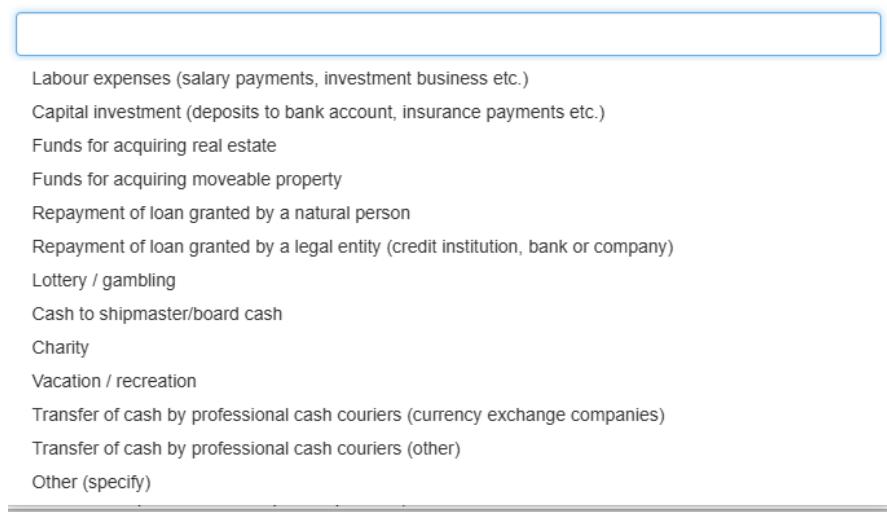


Figure 51. Intended use by a natural person.

Once you have filled in all the mandatory fields of the natural person, then you select Add. The basic details of the natural person as well as the amount they own are shown as an entry at this point.

Figure 52. Details of a natural person.

The application displays a warning message in case the total value of the liquid assets has not been filled in.

Figure 53. Liquid asset value warning message.

The user can edit the natural person registration entry. You can modify by selecting the icon  , or delete by selecting the icon  . If you choose to do so, only that record will be deleted and not all the information entered in this section.

- Legal entity as the owner of liquid assets

If the owner is a legal entity, he will select the corresponding "Legal entity as owner" icon. Then he should enter the values in the corresponding fields in the window that will open. Fields marked with an asterisk are mandatory.

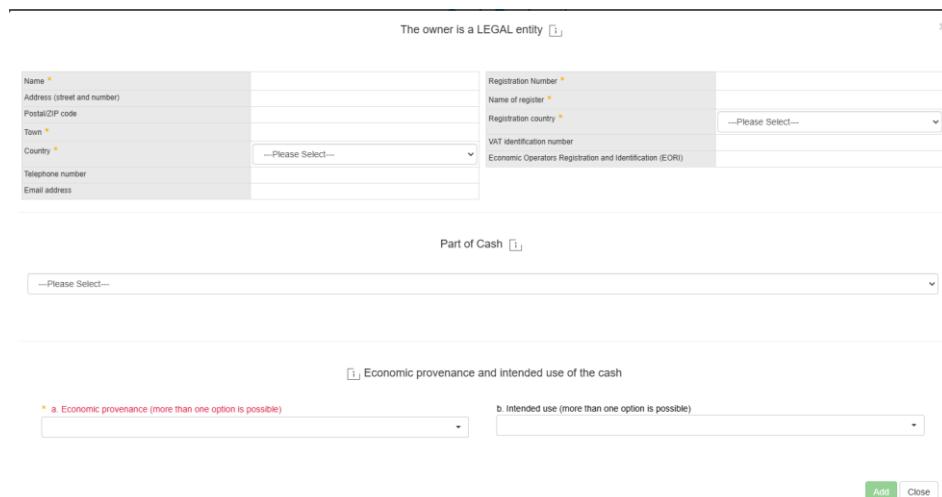


Figure 54. Declaration form of legal entity as owner.

In the Liquid asset Part field, a list of the liquid asset records entered by the citizen is displayed, and he selects those in which the legal entity is the owner.



Figure 55. Liquid asset available list.

Once you have selected the entry of the funds that the legal entity owns, the details of the entry appear on the screen. You can modify the Value field or delete it by selecting the icon  .

Part of Cash

...Please Select...

1. BANK NOTES	Value *	8000	Currency *	EUR	Exchange rate vis-à-vis the euro	Value in Euro *	8.000,00	<input type="button" value="Delete"/>
---------------	---------	------	------------	-----	----------------------------------	-----------------	----------	---------------------------------------

Figure 56. Declaration of liquid assets of a legal entity.

In case the same legal entity is the owner of another type of liquid assets available, then the user will select the other types of liquid assets from the Liquid asset part field and make the corresponding modifications in the "Value" field, where necessary.

Part of Cash

...Please Select...

...Please Select...

EUR - Bank Notes

EUR - Coins

Figure 57. Declaration of second type of liquid assets.

The user then selects the financial origin of the cash available by clicking on the corresponding option. You can select more than one field, without one excluding the other. To deselect a financial source option, the user clicks on it.

Labour profits (income, retirement, income from entrepreneurship etc.)

Capital profits (dividends, investment profits, interest, insurance etc.)

Sale of real estate property

Sale of moveable property

Loan granted by another natural person

Loan granted by legal entity (credit institution, bank or company)

Lottery / gambling

Gift / donation

Inheritance

Other (specify)

Figure 58. Declaration of financial origin by a legal entity.

Then the citizen selects the intended use of the funds available, by clicking on the corresponding option (it is not mandatory to fill it in). You can select more than one field, without one excluding the other. To deselect an intended use option, the user clicks on it.

Labour expenses (salary payments, investment business etc.)

Capital investment (deposits to bank account, insurance payments etc.)

Funds for acquiring real estate

Funds for acquiring moveable property

Repayment of loan granted by a natural person

Repayment of loan granted by a legal entity (credit institution, bank or company)

Lottery / gambling

Cash to shipmaster/board cash

Charity

Vacation / recreation

Transfer of cash by professional cash couriers (currency exchange companies)

Transfer of cash by professional cash couriers (other)

Other (specify)

Figure 59. Intended use by a legal entity.

Once the user has filled in all the mandatory fields of the legal entity form, then he selects Add. The basic details of the legal entity as well as the amount, which it owns, appear as an entry at this point.

5. Is carrier the ONLY owner of the cash?

No, carrier is not the only owner

OWNERS DETAILS

Owner	Owner	Type of cash
Registration Number		Value
		Bank Notes
		8 000.00 EUR
		8 000.00 €

Economic provenance - Inheritance

Intended use - Transfer of cash by professional cash couriers (currency exchange companies)

Figure 60. Details of a legal entity.

The application displays a warning message in case the total value of the liquid assets has not been filled in.

Total Owners: 1 || You need to specify the Owners for: 20.000,00 €

ATTENTION! The total cash types, amounts and currencies specified in the tab 'Details of Cash' do not match the sum of the corresponding partial values specified in sections 'Are you the only owner of the cash?' in tab Persons and/or Companies. Please correct either the types, amounts and currencies specified for each owner or the types, amounts and currencies specified in the 'Details of Cash'.

Figure 61. Liquid asset value warning message.

The user can edit the legal entity registration entry. You can modify by selecting the icon  , or delete by selecting the icon  . If you choose to do so, only that record will be deleted and not all the information that you have entered in the section.

2.3.6 Liquid asset recipient declaration section

In this section, the citizen can declare the recipient of the liquid assets to be transferred. There are two options for the citizen, i.e. either that there is only one recipient of the cash available, or that there are multiple. One option excludes the other.

7. Is carrier the ONLY intended recipient of the cash?

---Please Select---

—Please Select—

Yes, carrier is the only intended recipient

No, carrier is not the only recipient

Figure 62. Declaration of recipient of liquid assets.

Depending on the selection, different fields will open and a different flow of filling them will follow.

2.3.6.1 Option Yes - Financial origin and intended use of liquid assets

If "Yes" is selected that the carrier is the sole recipient, he should fill in the field of intended use in the previous section.

In this field, the user selects the intended use of liquid assets by clicking on the corresponding option. You can select more than one field, without one excluding the other.

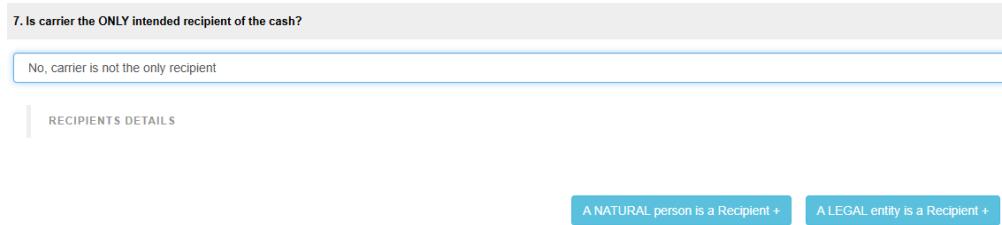
|

Labour profits (income, retirement, income from entrepreneurship etc.)
Capital profits (dividends, investment profits, interest, insurance etc.)
Sale of real estate property
Sale of moveable property
Loan granted by another natural person
Loan granted by legal entity (credit institution, bank or company)
Lottery / gambling
Gift / donation
Inheritance
Other (specify)

Figure 63. Intended use.

2.3.6.2 Option No - Registration Natural person / Legal Entity

If "No" is selected that the carrier is not the sole recipient, then the application directs the citizen to fill in the following fields of the section related to the recipients of the liquid assets.



7. Is carrier the ONLY intended recipient of the cash?

No, carrier is not the only recipient

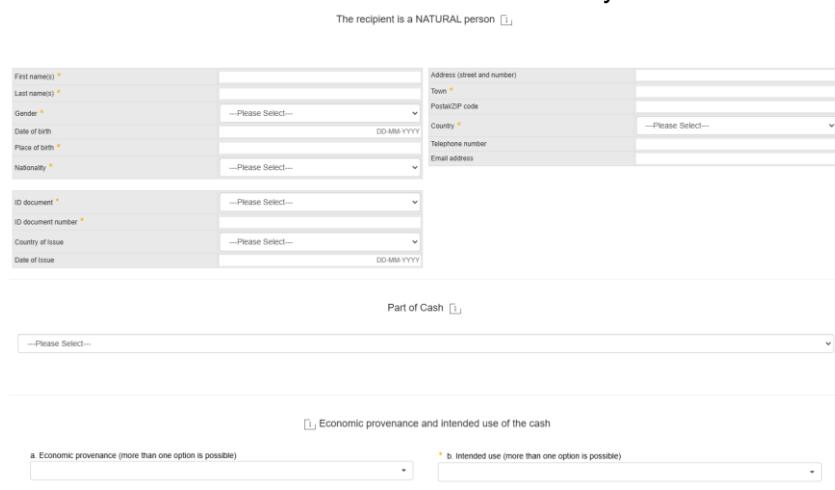
RECIPIENTS DETAILS

A NATURAL person is a Recipient + A LEGAL entity is a Recipient +

Figure 64. Liquid asset recipient.

- A natural person as the final recipient of liquid assets

If the final recipient is a natural person, he will select the corresponding "Natural person as recipient" icon. Then he should enter the values in the corresponding fields in the window that will open. Fields marked with an asterisk are mandatory.



The recipient is a NATURAL person *[i]*

First name(s) *
Last name(s) *
Gender *
Date of birth
Place of birth
Nationality *
ID document *
ID document number *
Country of issue
Date of issue

Address (street and number)
Town *
Postal/ZIP code
Country *
Telephone number
Email address

Part of Cash *[i]*

Part of Cash *[i]*

a. Economic provenance and intended use of the cash
 b. Intended use (more than one option is possible)

Figure 65. Natural person declaration form.

In the Liquid assets part field, a list of liquid asset records entered by the citizen is displayed and he selects those to which he is a recipient.



---Please Select---

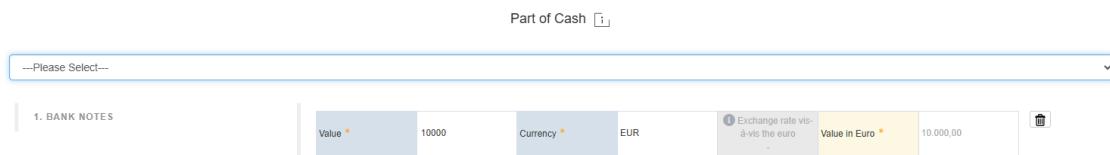
---Please Select---

EUR - Bank Notes

EUR - Coins

Figure 66. Liquid assets available list.

Once he has selected the entry of the liquid assets to which he is a recipient, the details are displayed on the screen. You can modify the Value field or delete it by selecting the icon .



Value *	10000	Currency *	EUR	Exchange rate vis-à-vis the euro	Value in Euro *	
1. BANK NOTES					10.000,00	

Figure 67. Declaration of liquid assets by a natural person.

In case the same natural person is the recipient of other types of liquid asset available, then the user will select the other types of liquid asset from the Liquid assets part field and make the corresponding modifications in the "Value" field, where necessary.

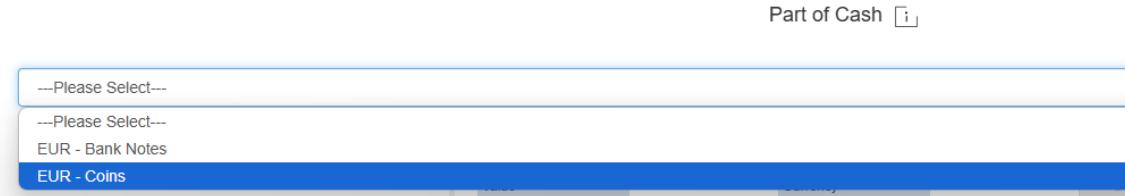


Figure 688. Declaration of second type of liquid assets.

Then the user selects the financial origin of the liquid assets by clicking on the corresponding option (not mandatory). You can select more than one field, without one excluding the other. To deselect a financial source option, the user clicks on it.

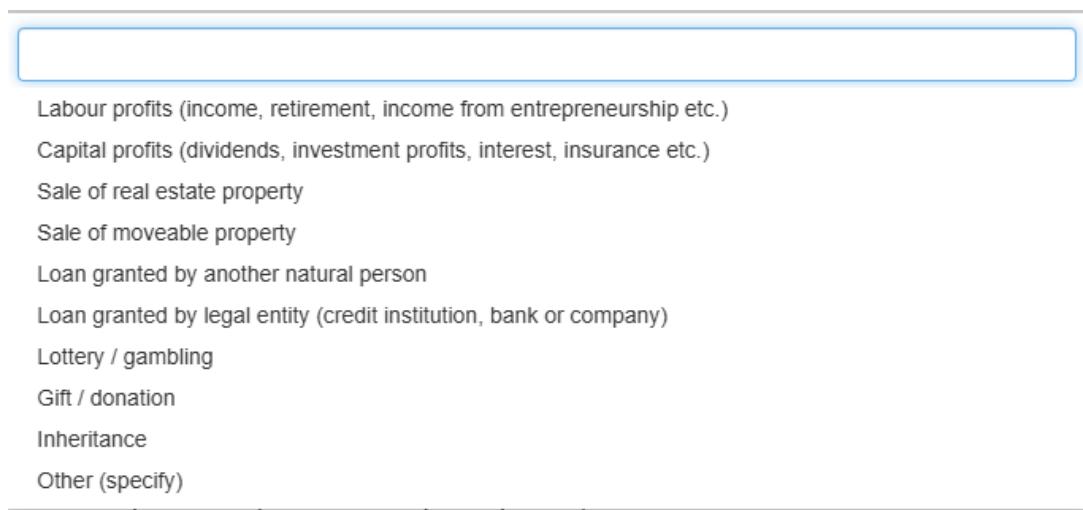


Figure 69. Declaration of financial origin of a natural person

Then the citizen chooses the intended use of the liquid assets by clicking on the corresponding option. You can select more than one field, without one excluding the other. To deselect an intended use option, the user clicks on it.

Labour expenses (salary payments, investment business etc.)
 Capital investment (deposits to bank account, insurance payments etc.)
 Funds for acquiring real estate
 Funds for acquiring moveable property
 Repayment of loan granted by a natural person
 Repayment of loan granted by a legal entity (credit institution, bank or company)
 Lottery / gambling
 Cash to shipmaster/board cash
 Charity
 Vacation / recreation
 Transfer of cash by professional cash couriers (currency exchange companies)
 Transfer of cash by professional cash couriers (other)
 Other (specify)

Figure 70. Intended use by a natural person.

Once the user has filled in all the mandatory fields of the natural person form, then they select Add. The basic details of the natural person as well as the amount, of which he is the recipient, appear as an entry at this point.

Recipient	R1	Type of cash	Bank Notes
ID document	ID	Value	10.000,00 EUR
ID document number			
Economic provenance			
Intended use		Vacation / recreation	

Figure 71. Details of natural person.

The application displays a warning message in case the total value of the liquid assets has not been filled in.

Total Recipients: 1 || You need to specify Recipients for: 5.000,00 €

ATTENTION! The total cash types, amounts and currencies specified in the tab 'Details of Cash' do not match the sum of the corresponding partial values specified in sections 'Are you the only recipient of the cash?' in tab Persons and/or Companies. Please correct either the types, amounts and currencies specified for each recipient or the types, amounts and currencies specified in the 'Details of Cash'.

Figure 72. Liquid asset value warning message.

The user can edit the natural person registration entry. You can modify by selecting the icon  , or delete by selecting the icon  . If you choose to do so, only that record will be deleted and not all the information that you have entered in the section.

- Legal entity as recipient of the liquid assets

If the recipient is a legal entity, select the corresponding "Legal entity as recipient" icon. Then, enter the values in the corresponding fields in the window that will open. Fields marked with an asterisk are mandatory.

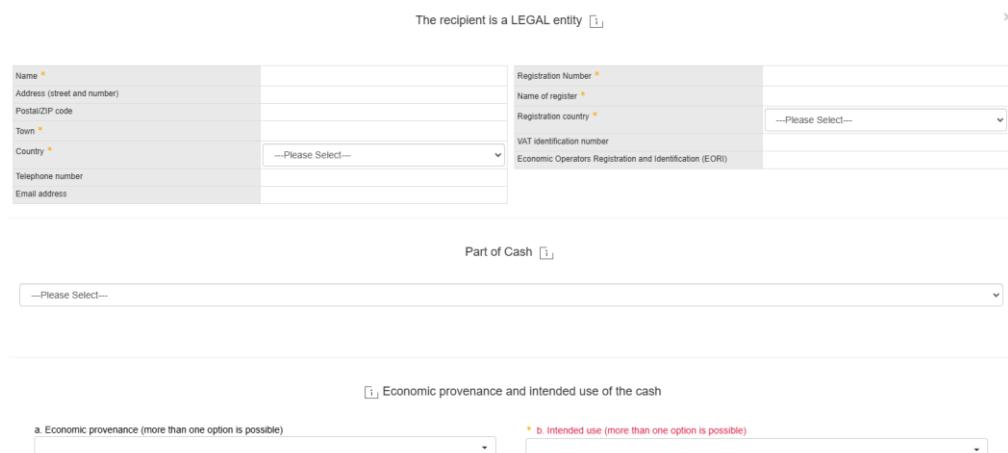


Figure 73. Legal entity declaration form.

In the Liquid assets part field, a list of the records of the liquid assets entered by the citizen is displayed and he selects those in which the legal entity is the recipient.

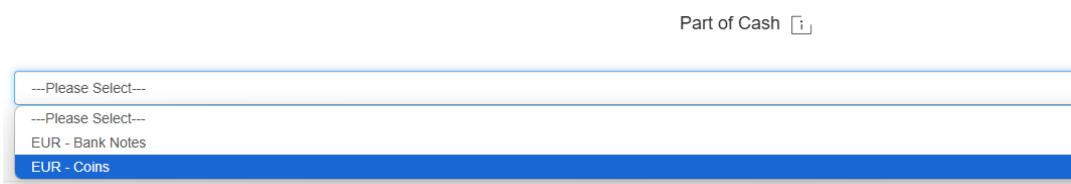


Figure 74. Liquid assets list.

Once the entry of the liquid assets to which the legal entity is a recipient has been selected, the details are displayed on the screen. You can modify the Value field or delete it by selecting the icon  .

Part of Cash i

---Please Select---

1. BANK NOTES

Value *	10000	Currency *	EUR	Exchange rate vis-à-vis the euro	Value in Euro *	10.000,00	Delete
---------	-------	------------	-----	----------------------------------	-----------------	-----------	---

Figure 75. Declaration of liquid assets of a legal entity.

In case the same legal entity is the recipient of other types of liquid assets, then the user selects the other types of liquid assets from the Liquid assets part field and makes the corresponding modifications in the "Value" field, where necessary.

Part of Cash i

---Please Select---

---Please Select---

EUR - Bank Notes

EUR - Coins

Figure 76. Declaration of second type of liquid assets.

The user then selects the financial origin of the liquid assets, by clicking on the corresponding option (not mandatory). You can select more than one field, without one excluding the other. To deselect a financial source option, the user clicks on it.

Labour profits (income, retirement, income from entrepreneurship etc.)

Capital profits (dividends, investment profits, interest, insurance etc.)

Sale of real estate property

Sale of moveable property

Loan granted by another natural person

Loan granted by legal entity (credit institution, bank or company)

Lottery / gambling

Gift / donation

Inheritance

Other (specify)

Figure 77. Declaration of financial origin of a legal entity.

Then the citizen chooses the intended use of the liquid assets by clicking on the corresponding option. You can select more than one field, without one excluding the other. To deselect an intended use option, the user clicks on it.

Intended use (multiple selection):

- Labour expenses (salary payments, investment business etc.)
- Capital investment (deposits to bank account, insurance payments etc.)
- Funds for acquiring real estate
- Funds for acquiring moveable property
- Repayment of loan granted by a natural person
- Repayment of loan granted by a legal entity (credit institution, bank or company)
- Lottery / gambling
- Cash to shipmaster/board cash
- Charity
- Vacation / recreation
- Transfer of cash by professional cash couriers (currency exchange companies)
- Transfer of cash by professional cash couriers (other)
- Other (specify) _____

Figure 78. Intended use by a legal entity.

Once the user has filled in all the mandatory fields of the legal entity form, then they select Add. The basic details of the legal entity as well as the amount, of which it is the recipient, appear as a record at this point.

7. Is carrier the ONLY intended recipient of the cash?

No, carrier is not the only recipient

RECIPIENTS DETAILS

R1	Recipient Registration Number	Type of cash Value	Bank Notes
		10.000,00 EUR	10.000,00 €

Economic provenance _____

Intended use - Transfer of cash by professional cash couriers (other)

Figure 79. Details of a legal entity.

The application displays a warning message in case the total value of the liquid assets has not been filled in.

Total Recipients: 1 || You need to specify Recipients for: 5.000,00 €

ATTENTION! The total cash types, amounts and currencies specified in the tab 'Details of Cash' do not match the sum of the corresponding partial values specified in sections 'Are you the only recipient of the cash?' in tab Persons and/or Companies. Please correct either the types, amounts and currencies specified for each recipient or the types, amounts and currencies specified in the 'Details of Cash'.

Figure 80. Liquid asset value warning message.

The user can edit the legal entity registration record. You can modify by selecting the icon , or delete by selecting the icon . If you choose to do so, only that record will be deleted and not all the information that you have entered in the section.

2.3.7 Signing and Submitting a Declaration

Once the user has filled in the fields of all the sections, then they are taken to the last section "Signature". The following fields appear in this section:

- Date
- Location
- Certified copy requested
- Checking customs

The date is automatically filled. The user should enter the location as well as the checking customs.

Figure 81. Signature.

The user can then proceed to submit the declaration. He will need to select the 'Submit' icon located at the top right of the form.

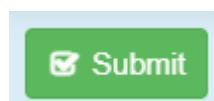


Figure 82. Submit a declaration.

A message is then displayed informing the user that the declaration is about to be submitted for review and cannot be modified by the user when 'Confirm submission for review' is selected.

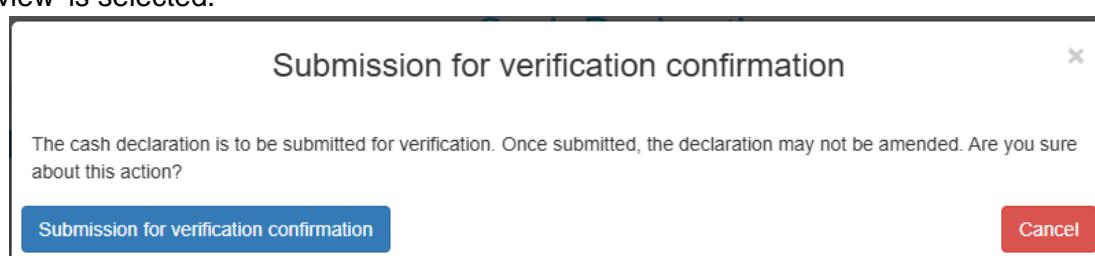


Figure 83. Confirmation of submission for review.

The next screen displays a message with the result of the submission, i.e. whether the declaration was successful. In addition, the unique details of the declaration, its ID and the LRN number obtained during Submission are displayed.



Action	Submit (for control)
Result	Success
id	9067
Citizen Reference Number LRN (after submission)	24ELCX200500000054
National Reference MRN (after finalization or CIS+ submission attempt)	
CIS+ Declaration ID (after successful CIS+ submission)	

Figure 84. LRN issuance.

2.3.7.1 Finalization of declaration

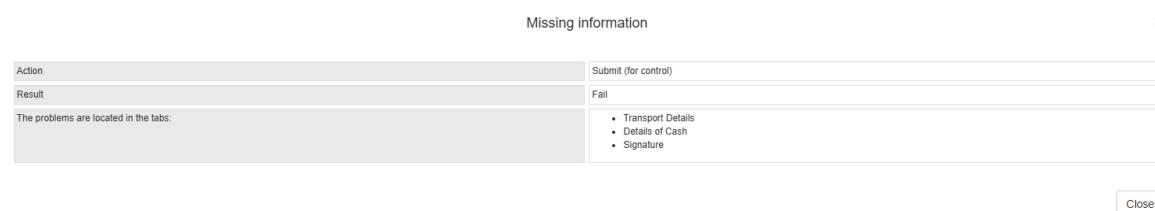
Upon successful submission of the return, an LRN reference number is automatically assigned and the declaration's status is Submitted. Once the Customs official finalizes the declaration, an additional record is created with the same LRN, and a new unique MRN number with status Finalized is automatically assigned.

8554	24ELCX110200000584	24GRCE110200000493	ENTERING	2024-10-05	FINALIZED
8534	24ELCX110200000584		ENTERING	2024-10-05	SUBMITTED

Figure 85. Finalization of declaration by customs officer.

2.3.7.2 Unsuccessful submission of the declaration

In case the submission of a declaration is not successful, then a message will appear informing the citizen of the reason for the declaration's unsuccessful submission.



Action	Submit (for control)
Result	Fail
The problems are located in the tabs:	
<ul style="list-style-type: none"> Transport Details Details of Cash Signature 	

Figure 86. Unsuccessful declaration submission message.

It is pointed out that citizens have the right of 3 submissions per 24 hours. In case there are more than 3 submitted declarations in the last 24 hours, the relevant rejection message is displayed.

Submit (for control) ×

Action	Submit (for control)
Result	Fail
Id	9137
Citizen Reference Number LRN (after submission)	
National Reference MRN (after finalization or CIS+ submission attempt)	
CIS+ Declaration ID (after successful CIS+ submission)	
Message 1 (only on error)	Inability to submit declaration. You have exceeded the limit of submitted 3 declarations in the last 24 hours. You have already submitted the following declarations (IDs) → 9067, 9096, 8772

Close

Figure 87. Failure to submit a declaration.

The citizen will receive an additional message of unsuccessful declaration submission in the following cases:

- Limit of 3 active (New, Draft, Accepted) declarations per 24 hours
- Limit of 20 cancellations per 24 hours
- 15-day limit between Submission Date and Departure Date

2.3.8 Option of Unaccompanied Cash Declaration

Having received the relevant email, the citizen is obliged to submit a declaration of Unaccompanied Cash within 30 days.


cashDeclaration-noreply@aade.gr
 Υποχρέωση υποβολής δήλωσης Ασυνόδευτων Ρευστών | Request to Submit Cash Disclosure declaration
 Προς cashdeclaration.test@aade.gr
 Κου. cashdeclaration.test@aade.gr
 ⓘ Παρακαλούμεθε θέματος. Ενορχή την Τετάρτη, 17 Δεκεμβρίου 2025. Παράδοση την Τετάρτη, 17 Δεκεμβρίου 2025.
 Ελληνικά / Greek
 Παρακαλούμε όπως υποβάλετε δήλωση Ασυνόδευτων Ρευστών εντός 30 ημερών δίνοντας τον τοπικό αριθμό αναφοράς (LRN - Local Reference Number):
 Σε περίπτωση κατά την οποία δεν προβέτε στην υποβολή δήλωσης προβλέπεται η επιβολή κυρώσεων. Για περισσότερες πληροφορίες επισκεφθείτε τον ιστότοπο της ΑΑΔΕ στον ακόλουθο σύνδεσμο: [Ανώνυμη Ρευστών Λιαθεοίμων](#)
 English
 Please submit a Cash Disclosure declaration within 30 days providing the Local Reference Number (LRN):
 In case you fail to submit a declaration, sanctions will be imposed. For more information, visit the AADE website at the following link: [Cash Declaration](#)

Figure 88. E-mail for Obligation to submit a declaration of Unaccompanied Cash.

To create a declaration for Unaccompanied Cash, the user will go to the app's home page and select the Unaccompanied Cash declaration type.

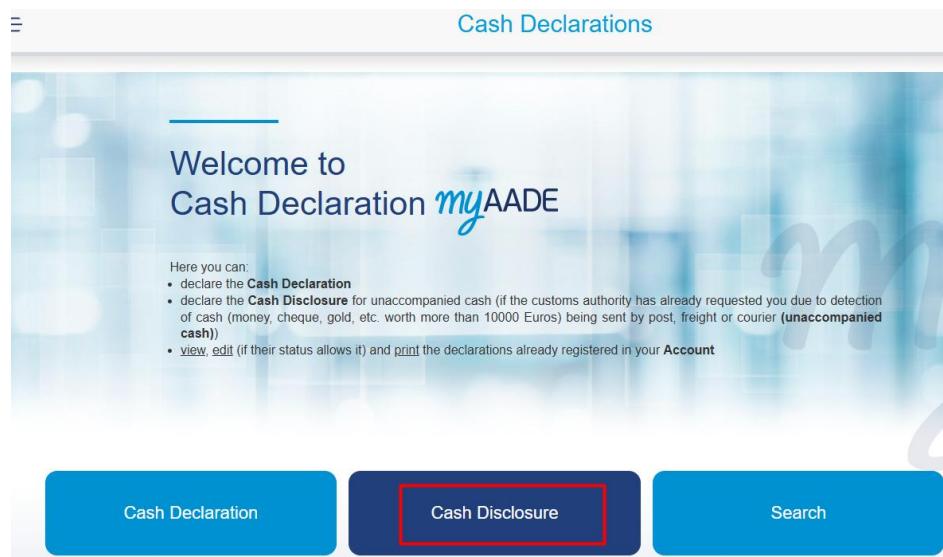


Figure 89. Type of Unaccompanied Cash declaration.

On the screen that opens, the user will fill in the local reference number (LRN) that has been communicated to him in the email following a request from the customs authority.

Figure 90. 91LRN completion field.

2.3.9 Personal information of the declarant

The user in this section can enter their personal information.

Figure 92. Personal information of the declarant.

In addition to personal information, the user can select the relationship with the cash. It is a drop-down list field with specific values and more than one item can be selected.

2. Details of the declarant of the cash

First name(s) *	
Last name(s) *	
Gender *	---Please Select--- Declarant <input checked="" type="checkbox"/> Owner <input type="checkbox"/>
Date of birth *	
Place of birth *	
Nationality *	
ID document *	
ID document number *	
Country of Issue	
Date of Issue	
Relationship with cash (more than one option is possible) *	Declarant <input type="checkbox"/> Recipient or Representative of the recipient <input type="checkbox"/> Recipient <input type="checkbox"/> Representative of the recipient <input type="checkbox"/> Sender or Representative of the sender <input type="checkbox"/> Sender <input type="checkbox"/> Representative of the sender <input type="checkbox"/>

Figure 93. Relationship with the cash.

In addition, the user can add a second identification document by selecting "Add Second Identification".

Add Second Identification

Figure 94. Adding a second identification document.

2.3.10 "Cash Details" section

In this section, the user can fill in the details regarding unaccompanied cash with a value equal to or greater than 10,000 euros entering or exiting the EU.

3. Details of Cash

#	Type of cash	Value	Currency	Exchange rate vis-à-vis the euro	Value in Euro	Total Weight (in grams)	Quantity	Options
1	---Please Select---	00.00	EUR - EURO	-				

Add Cash

Figure 95. Cash Details section.

The user will need to select the type of cash, which is a drop-down list field with specific values.

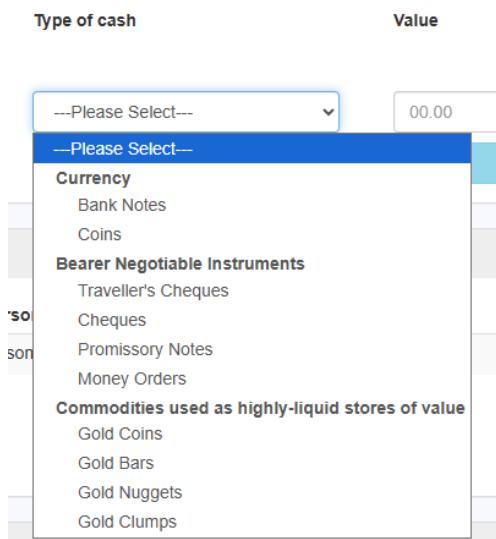


Figure 96. Types of cash.

2.3.10.1 Cash and Negotiable Securities to Bearer

For the first two categories of cash, Cash and Negotiable Securities to Bearer, the fields displayed are as follows:

- Value (numeric field)
- Currency (drop-down list field)
- Value in Euros (numeric or auto-fill field)

#	Type of cash	Value	Currency	Exchange rate vis-a-vis euro	Value in Euro	Total (in grams)	Weight	Quantity	Options
1	Bank Notes	10000	EUR - EURO	-	10.000,00				

Figure 97. Cash and Negotiable Securities.

In the "Value" field, the user enters a numerical value and then, in the "Currency" field, selects the type of currency from the drop-down list.

If the value of the cash available is in euros, then the "Value in Euros" field is automatically filled in with the value of the "Value" field. If the user selects a currency other than euros, one of the following cases will occur:

- If the currency is included in the list of currencies included in the application and automatically converted to euros, then the corresponding value in euros will automatically appear in the third field.
- If the currency is not included in the list of currencies included in the application and automatically converted to euros, then the user will need to enter the value, after having previously converted the value to euros. Note: From the Main Menu, it will be possible to be transferred to the corresponding page with the currency exchange rates.

2.3.10.2 Goods used as highly liquifiable assets of store of value

If the user selects Goods used as highly liquifiable assets of store of value as the category of cash, then the following fields appear:

- Value (numeric field)
- Currency (drop-down list field with specific values)
- Value in Euros (numeric or auto-fill field)
- Total weight in grams (numeric field)
- Quantity (numeric field)

Type of cash	Value	Currency	Exchange rate vis-à-vis euro	Value in Euro	Total Weight (in grams)	Quantity	Options
Gold Coins	10000	EUR - EURO	-	10.000,00	in grams		

Figure 98. Goods used as highly liquifiable assets of store of value

In the “Value”, “Currency” and “Value in Euro” fields, the user will provide the values described above (Section 2.3.10.1). In the field “Total Weight (in grams)”, he enters the weight in grams of the cash (gold coins, gold bars, gold nuggets, gold clusters). In the field “Quantity”, the user enters the quantity in units of the cash (gold coins, gold bars, gold nuggets, gold clusters).

2.3.10.3 Add a new type of cash

The user can enter other cash registrations by selecting this icon.

Add Cash

Figure 99. Add Cash.

2.3.11 Section "Persons involved"

In this section the user can declare the type of person involved. The attribute "Natural person" appears and there is the option to edit by selecting the icon .

4. Persons involved							
#	Type of person	Identification	Relation to cash	Owners' cash	Recipients' cash	Info	Options
1.	Natural Person		Declarant	-	-		

Figure 100. Persons involved

The user can select to add a Natural Person or add a Legal Person.

4. Persons involved							
#	Type of person	Identification	Relation to cash	Owners' cash	Recipients' cash	Info	Options
1.	Natural Person		Declarant	-	-		
Add a NATURAL person Add a LEGAL entity							

Figure 101. Add a Natural / Legal Person

In addition, the user is given the option of creating a copy.

4. Persons involved							
#	Type of person	Identification	Relation to cash	Owners' cash	Recipients' cash	Info	Options
1.	Natural Person		Declarant	-	-		
2.	Natural Person	--		-	-		

Figure 102. Create a copy of a Natural / Legal Person registration

2.3.11.1 Section "Persons involved" - Natural person

If the user selects Natural person, he must enter the values in the corresponding fields in the window that will open. Completing the fields with an asterisk is mandatory.

Figure 103. Natural person declaration form.

In the Relationship to Cash field, the user can select the relationship to the cash (Sender, Owner, Recipient). It is possible to select more than one field, without one excluding the other. To deselect an option, the user clicks on it.

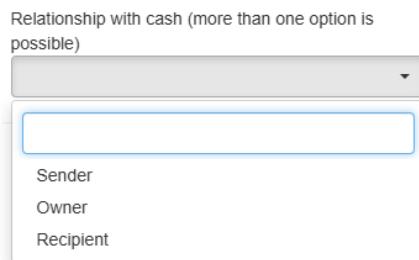
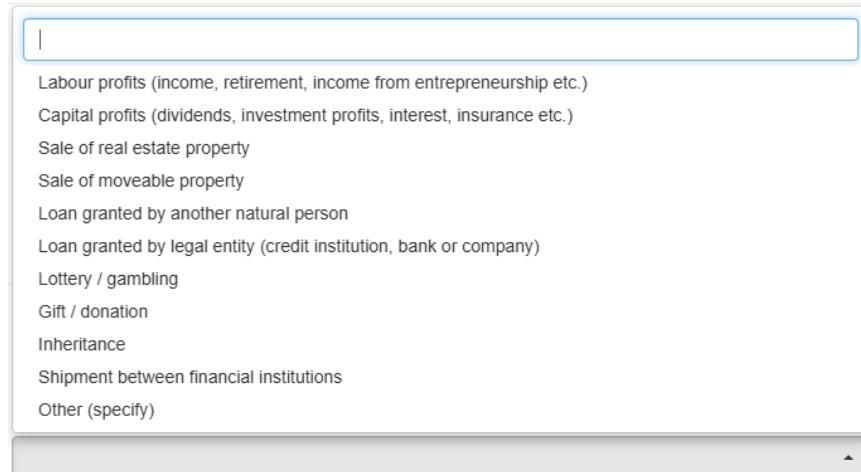


Figure 104. Relationship of a Natural Person with the Cash.

Once the relationship with the Cash is selected, the details are displayed on the screen in the Cash section. It is possible to modify the Value field or delete it by selecting the icon

Figure 105 Declaration of cash of Natural Person.

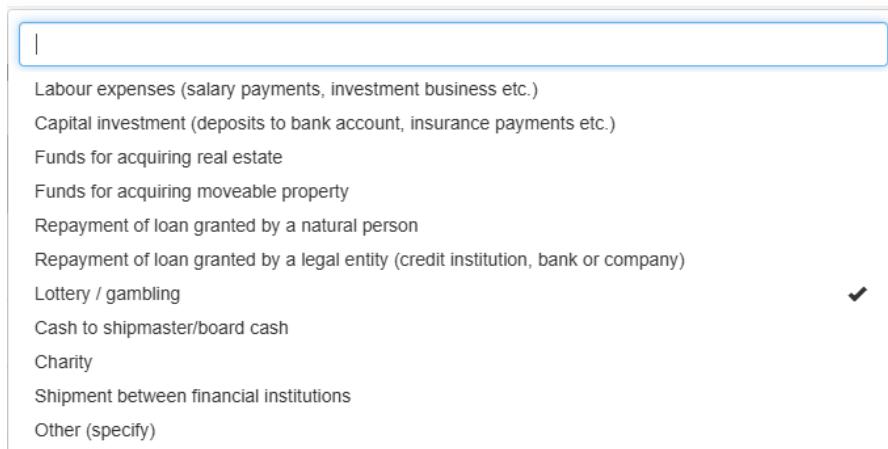
Then, the user selects the financial origin of the cash by clicking on the corresponding option. It is possible to select more than one field, without one excluding the other. To deselect a financial origin option, the user clicks on it.



Labour profits (income, retirement, income from entrepreneurship etc.)
 Capital profits (dividends, investment profits, interest, insurance etc.)
 Sale of real estate property
 Sale of moveable property
 Loan granted by another natural person
 Loan granted by legal entity (credit institution, bank or company)
 Lottery / gambling
 Gift / donation
 Inheritance
 Shipment between financial institutions
 Other (specify)

Figure 106 Financial origin of Natural Person.

The user selects the intended use of the cash by clicking on the corresponding option. It is possible to select more than one field, without one excluding the other. To deselect an intended use option, the user clicks on it.



Labour expenses (salary payments, investment business etc.)
 Capital investment (deposits to bank account, insurance payments etc.)
 Funds for acquiring real estate
 Funds for acquiring moveable property
 Repayment of loan granted by a natural person
 Repayment of loan granted by a legal entity (credit institution, bank or company)
 Lottery / gambling
 Cash to shipmaster/board cash
 Charity
 Shipment between financial institutions
 Other (specify)

Figure 107 Intended use of Natural Person.

2.3.11.2 Section "Persons involved" - Legal person

If the user selects Legal person, he must enter the values in the corresponding fields in the window that will open. Completing the fields with an asterisk is mandatory.

Legal Person i ×

<p>Name * Address (street and number) Postal/ZIP code Town * Country * Telephone number Email address</p>	<p>Registration Number * Name of register * Registration country * VAT identification number Economic Operators Registration and Identification (EORI)</p>
--	---

Relationship with Cash i

Relationship with cash (more than one option is possible)

Add Close

Figure 108 Legal Person declaration form

In the Relationship to Cash field, the user can select the relationship to the cash (Sender, Owner, Recipient). It is possible to select more than one field, without one excluding the other. To deselect an option, the user clicks on it.

Relationship with cash (more than one option is possible)

|

Sender

Owner

Recipient

Figure 109 Relationship of a Legal Person with the Cash

Once the relationship with the cash is selected, the details are displayed on the screen in the cash section. It is possible to modify the Value field or delete it by selecting the icon .

Part of Cash i

BANK NOTES	Value *	100000	Currency *	EUR	Exchange rate vis-à-vis the euro	Value in Euro *	100.000,00	
------------	--	--------	---	-----	----------------------------------	--	------------	---

Figure 110 Declaration of cash of a Legal Person

Then, the user selects the financial origin of the cash by clicking on the corresponding option. It is possible to select more than one field, without one excluding the other. To deselect a financial origin option, the user clicks on it.

Labour profits (income, retirement, income from entrepreneurship etc.)
Capital profits (dividends, investment profits, interest, insurance etc.)
Sale of real estate property
Sale of moveable property
Loan granted by another natural person
Loan granted by legal entity (credit institution, bank or company)
Lottery / gambling
Gift / donation
Inheritance
Shipment between financial institutions
Other (specify)

Figure 111 Financial origin of a Legal Person

The user selects the intended use of the cash by clicking on the corresponding option. It is possible to select more than one field, without one excluding the other. To deselect an intended use option, the user clicks on it.

Labour expenses (salary payments, investment business etc.)
Capital investment (deposits to bank account, insurance payments etc.)
Funds for acquiring real estate
Funds for acquiring moveable property
Repayment of loan granted by a natural person
Repayment of loan granted by a legal entity (credit institution, bank or company)
Lottery / gambling
Cash to shipmaster/board cash
Charity
Shipment between financial institutions
Other (specify)

Figure 112 Intended 113of Legal Person

2.3.12 Signing and Submitting a Declaration

Once the user has completed the fields in all sections, he is transferred to the last section, "Signature". In this section, the following fields appear:

- Date

- Place
- Certified copy requested
- Customs Control
- Observations

The date is automatically filled in. The user must enter the place, which is a mandatory field.

Figure 114 Signature.

The user can then proceed to submit the declaration, provided that he has completed all the mandatory fields. He will need to select the "Submit" icon located in the upper right part of the form.



Figure 115 Submit a declaration.

A message then appears informing the user that the declaration is about to be submitted for review and the user is not allowed to modify it once "Confirm submission for review" has been selected.

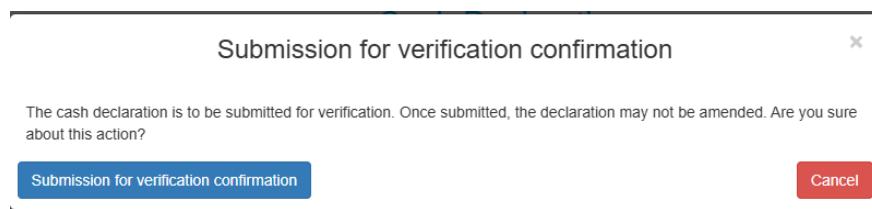


Figure 116 Confirmation of submission for review.

The next screen displays a message with the result of the submission, i.e. whether the declaration was successful. In addition, the unique details of the declaration, its id and the LRN number obtained during Submission are displayed.

Submit (for control) ×

Action	Submit (for control)
Result	Success
Id	9087
Citizen Reference Number LRN (after submission)	25ELCK20050000054
National Reference MRN (after finalization or CIS+ submission attempt)	
CIS+ Declaration ID (after successful CIS+ submission)	

[Close](#)

Figure 117 118

2.3.12.1 Finalization of declaration

After the successful submission of the declaration, an LRN reference number is automatically assigned and the status of the declaration is Submitted. Once the Customs officer Finalizes the declaration, an additional record is created with the same LRN Reference No. and a new unique MRN number is automatically assigned with the status Finalized.

#	id	Type	Reference Num. LRN	Reference Num. MRN	Movement	Declaration Date	Status	Last Saved Date	Options
1	14693	DISCLO	25ELCE11020000055	25GRCE11020000056	ENTERING	2025-12-17	FINALIZED	2025-12-17 11:32:18	 
2	14679	DISCLO	25ELCE11020000055		ENTERING	2025-12-17	SUBMITTED	2025-12-17 11:27:43	 

Figure 119 Finalization of declaration by a customs officer.

The user receives an email notification that the cash declaration submitted has been finalized by the Customs Officer and has received a Movement Reference Number (MRN).



Η δήλωση ρευστών διαθεσίμων που υποβάλατε, οριστικοποιήθηκε από τον Τελωνειακό Υπάλληλο και έλαβε τον Αριθμό Αναφοράς Κίνησης (MRN - Movement Reference Number) **25GRCE11020000056**. Ο αριθμός αυτός μπορεί να χρησιμοποιηθεί για την αναζήτηση της δήλωσης στο σύστημα Δήλωσης Ρευστών Διαθεσίμων.

The cash declaration you submitted has been finalized by the Customs Officer and has been assigned the Movement Reference Number (MRN) **25GRCE11020000056**. This number can be used to search for the declaration in the Cash Declaration System.

Figure 120 E-mail of declaration finalization and MRN notification.

2.3.12.2 Unsuccessful submission of the declaration

If the submission of a declaration is not successful, a message will appear informing the citizen of the reason for the unsuccessful declaration submission.



Figure 121 Message of unsuccessful declaration submission.

Appendix: Status of a declaration

A declaration acquires a status when the user takes an action. It can have one of the following statuses:

- **Accepted:** A declaration is in status Accepted when the user has filled in all the mandatory fields of the declaration and has selected Save.
- **Draft:** A declaration is in status Draft when the user has not filled in all its mandatory fields in order to edit it later.
- **New:** A declaration is in status New when the user has filled in a declaration and saves it as a template for future use, in order not to re-enter its details. It is a copy of the original.
- **Finalized:** It is the action of finalizing the declaration made by the customs officer and an MRN is assigned to the declaration. This is a final status and cannot be changed.
- **Submitted:** A declaration is in status Submitted when the user has submitted his declaration. This is a final status and cannot be edited further.
- **Deleted:** A declaration is in status Deleted when the user has deleted a declaration. This is a final status and cannot be edited further.